

## Minutes from Spring 2025 CUUC Congregational Meeting

05/18/2025

- I. President Heather Stanley called the meeting to order at 11:45 a.m. As per CUUC bylaws, electronic notice of this meeting, along with a link to the Winter 2025 Congregational Meeting minutes and the Spring Congregational Meeting minutes, was given to voting members at least 14 days in advance. President Stanley reviewed the agenda as follows:
  - a. Chalice Lighting
  - b. Mission Statement/Covenant
  - c. Establishment of Quorum
  - d. Approval of Winter Congregational Minutes
  - e. Election of Officers and Trustees
  - f. Election for SMT (Shared Ministry Team) position
  - g. Approval of Annual Budget
  - h. Presentation of SMT congregational assessment
  - i. Vote on updated Covenant of Right Relations
  - j. Vote on Flooring proposal
  - k. Thanks, and appreciation of retiring elected members of the Board and SMT
  - l. Announcement
  - m. Chalice Extinguishing
    - i. There were no additions or deletions to the agenda.
- II. Rev. Jenny Amstutz led the Chalice Lighting
- III. Heather Stanley led the congregation in reading the CUUC Mission Statement and Covenant
- IV. Establishment of Quorum
  - a. Heather Stanley read the bylaws statements on quorum and voting:
    - i. Per Bylaws:
      1. *A Voting Member is any Member who has attained the age of sixteen (16) years and has been a Member of the Church for at least ninety (90) days. Only Voting Members may vote at Congregational Meetings.*
      2. *A Congregational Meeting is a meeting called by the Board of Trustees and attended by at least thirty three percent (33%) of the Voting Members of the Church.*
    - ii. Voting members = 81, per bylaws 33% is needed for quorum = 26 members

- iii. 31 members were present in person + 1 member was present online, which satisfied quorum requirement
- V. Approval of Winter Congregational Minutes
  - a. Vice President Steve Benton provided paper copies of the Winter 2025 Congregational Minutes from 02/23/2025. A link to the minutes was also provided (see Item I above).
  - b. Kathy Derrick moved approval; Richard Pilatzke seconded; the minutes were approved unanimously.
- VI. Election of Officers and Trustee
  - a. As per bylaws, paper ballots were distributed and members voted secretly. The following slate was approved unanimously:
    - i. Past President, 1-year term  
*Heather Stanley*
    - ii. President, 1-year term  
*Steve Benton*
    - iii. Vice President, 1-year term  
*Maureen Flanigan*
    - iv. Treasurer, 1-year term  
*Margaret Boudreaux*
    - v. Trustee, 2-year term  
*Steven Moores*
    - vi. Shared Ministry Team\*, 3-year term  
*Gerrie Spezia*
- VII. Approval of annual budget
  - a. Richard Pilatzke reviewed similarities in budgets across the past few years
  - b. He then reviewed the proposed budget
  - c. Discussion followed
  - d. Susan Stein moved approval; Gerrie Spezia seconded; the motion was approved unanimously.
- VIII. Presentation of SMT congregational assessment
  - a. Kathy Derrick presented the results of the SMT assessment and thanked all who helped conduct it.
  - b. Discussion followed.
- IX. Approval of Covenant of Right Relations
  - a. Kathy Derrick reviewed changes in the document, primarily updates in language used by UUs.
  - b. Kathy Derrick moved approval of the changes; Sue Zloth seconded; the motion was approved unanimously.

- X. Vote on flooring proposal
  - a. President Stanley reviewed the process for the Board's recommendation for flooring and explained the funding source. She then presented a slide that showed the pros and cons of vinyl versus carpet tiles.
  - b. Discussion followed.
  - c. Steve Busey provided a rationale for choosing vinyl.
  - d. Mandy Barton moved that the Board be allowed to spend up to \$35,000 for vinyl flooring; Sue Zloth seconded. The motion was approved as follows: 27 affirmative, 2 negative, and 3 abstentions.
- XI. President Stanley offered thanks and appreciation to Georgia Ferguson for her three years of service on the Board and to Maris Biela for his three years of service on SMT.
- XII. Announcements
  - a. Auction date: 11/08/2025
  - b. Planning meeting: 06/08/2025
- XIII. Chalice extinguishing
  - a. Rev. Jenny Amstutz extinguished the flame

Respectfully submitted,

Steve Benton

CUUC Board Vice President